



## City of Council Bluffs

### Seasonal Park Maintenance

**Location:** Parks Maintenance Building - 3200 16th Avenue

**Starting Pay:** \$13/HR (Pay dependent on specific position and experience)

**Potential Shifts:**

- Days covered: 7 days per week
- Hours covered: 7:00 a.m. to 5:00 p.m. (**A variety of hours are available. The specific hours depend on the specific position the person is assigned to.**)
- Exact days and hours are based on the specific area assigned to within Park Maintenance
- Most seasonal positions average 40 hours per week

**Duration of Season:** April through November (Depending on the weather)

**Age Requirement:** Must be 18 years or older

**Dress Code Requirements:** Long pants, no ripped or torn clothing, no clothing with inappropriate logos or sayings, staff shirt/high visibility vest provided, shirts must have sleeves

**The City of Council Bluffs is an Equal Opportunity Employer.**

**Summary:** An employee in this class is responsible for aiding in the care and maintenance of various parks, recreational trails, streetscapes, urban forestry functions, and public property located within the City park system. Applicants will have the ability to indicate on their application whether they are interested in being on a mow crew, working with horticulture/landscaping, and/or doing general park maintenance.

**Essential Duties and Responsibilities:**

**Park Duties:**

- Digs and fills holes
- Picks up trash
- Performs general labor tasks as needed
- Assists in installation and minor repair of sprinkler systems in City park and recreation areas
- Builds and repairs park benches, tables, fences, signs, and related structures
- Plants, trims, transplants, and cares for ornamental shrubs, plants, and roses
- Weeds, cultivates, plants, fertilizes, and irrigates lawns and flower beds
- Mows, aerates, and edges lawn areas using power and hand tools
- Rakes, sweeps, and vacuums leaves, lawn clippings, etc., using power blower and hand tools
- Prunes and trims hedges, bushes, and other shrubbery
- Cleans and maintains public facilities in City park and recreation areas
- Performs other ground maintenance assignments as directed

### Equipment Duties:

- Uses string trimmers and leaf blowers
- Uses hand tools and small power tools to assist with maintenance work
- Operates and maintains small power equipment and machinery including chain saws, rototillers, lawnmowers, aerators, hedgers, spreaders, and other equipment
- Operates utility and industrial tractors and all attachments and implements
- Operates pickup trucks, single axle trucks, pulling a 20 feet trailer, and other maintenance vehicles with gross vehicles weight of less than 2,600 pounds
- Operates other engine powered grounds maintenance equipment as assigned
- Services assigned equipment and performs routine repairs to machinery and equipment as assigned

### Other Duties:

- Regular and predictable attendance is required
- Other duties as assigned
- Not all duties listed may necessarily be performed by each individual holding this classification

### Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Certificates, Licenses, Registrations:

- Valid Driver's License

### Physical Demands:

- While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and see, talk, and hear.
- The employee must be able to occasionally lift and work with up to seventy (70) pounds.
- The employee must be able to frequently lift and work with up to twenty (20) pounds.
- The employee must be able to continuously lift and work with up to ten (10) pounds.
- Must have the ability to work both in and out of doors in all weather conditions.

### Other Skills and Abilities:

- Ability to communicate effectively both orally and in writing
- Ability to work safely
- Ability to be courteous to customers
- Ability to work independently without direct supervision